

Internal Audit's Newsletter – Summer Edition 09'



Have a Fun and Safe Summer-time!

Current Newsletter Topics:

- ✓ Fraud, Waste and Abuse Hotline
- ✓ Internal Audit Intranet Page Updates
- ✓ Red Flag Rules – Identity Theft Training



AUDIT HEADLINES



VIRTUAL TRAINING

Red Flag Rules Identity Theft Prevention Program Training Now Available...See [Internal Audits Intranet Webpage](#) to participate in the training. **PLEASE DON'T FORGET IT'S REQUIRED!**

Note: Red Flag Requirements **DELAYED** until August 1, 2009

Did you miss the last [Audit Committee Meeting](#) and you want to see what was discussed. Just go to the Internal Audit Intranet page. [Click on take a look below or go to the link listed at the bottom of the page!](#)



THE CITY NOW HAS A FRAUD, WASTE AND ABUSE HOTLINE

- ☀ The City's Fraud Waste and Abuse Hotline is Active...[Check it Out!](#)
- ☀ The main objective of the hotline is to provide an opportunity for employees and other stakeholders to voice their concerns about areas in which they feel, fraud, waste or abuse may have occurred or is occurring within the City of Wilmington. This helps the City of Wilmington to look at the way we do business and to identify ways to improve!
- ☀ Anyone can submit known or suspected instances to Hotline in **FIVE** ways:
 - In Person, On-line, Phone (910) 772.4120, Mail or Fax (910) 341.5839...You choose what works for you!

☀ Benefits of the Hotline Include...



- ✓ Helps to point out areas within the City that need Improvements.
- ✓ Helps to prevent and detect activities that could potentially be fraudulent or unethical.
- ✓ Anonymous way to voice concerns for all individuals in all areas.
- ☀ **Is the Hotline Anonymous...YES!** If you want to submit your contact information you have the ability to do that as well. It's your choice.
- ☀ Do you have other questions about the Fraud Waste and Abuse Hotline, if so, visit [Internal Audit's Intranet Site](#) and go to the **Frequently Asked Questions (FAQs)** section. If you don't see your question, do not hesitate to ask Internal Audit! Send us a quick email or give us a call!
- ☀ Please know that the Hotline is a positive move for the City of Wilmington and in no way is it directed in a negative tone or to suggest distrust within the City. At this time, the HOTLINE is a pilot program.
- ☀ Have suggestions to improve the Fraud Waste and Abuse Hotline...[Let us know!](#) Your Feedback is what makes the City of Wilmington a better place to work each and every day.

Internal Audit Bulletins:

➤ Internal Audit Recently Released Reports/Memos:

- Petty Cash Audit Report
- Police Department's Narcotics Division – SI Fund Audit Report
- Finance Department's Check Disbursement Audit Report
- Finance Department's Loan Division – 3.31.09 Qtr End Loan Confirmations Memo

- If anyone has any ideas for future trainings we would love to hear them!
- Do you have ideas for future Audits...[Let us know!](#)
- **Please remember...Internal Audit is always here to help!**
- **TIPS** remain the most common method of fraud waste & abuse detection.



Please Contact Internal Audit with questions at (910)341.5828 or allison.collins@wilmingtonnc.gov
Intranet Link➔ <http://intranet/Portal/DesktopDefault.aspx?tabid=17>